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PRACTICE LIMITED TO
U.S. IMMIGRATION LAW

TEL: 973-984-8400
FAX: 973-984-8490

CONSULTATION CHECKLIST

Thank you for contacting the office in connection with your immigration matter.

In order to make the meeting as productive as possible, ***please bring copies*** of the information and documentation noted below which pertain to your situation: *(If any of the documentation noted below is in a foreign language, please bring an **English translation.**)*

ALL CONSULTATIONS

- Passport, Visa Page, I-94, if available
- Personal Documents: Birth Certificate(s), Marriage Certificate, Divorce Judgment(s)
- 1 Photo-Passport Style
- INS or DOL Correspondence, if any prior INS or DOL case was submitted
- Certificate of Disposition (if ever arrested)
- Copy of recent tax return of sponsor (Employer or Family Member)
- Consultation fee (\$125) Please note our office does not accept Credit Cards

EMPLOYMENT-BASED CASES

- Educational Credentials (Diplomas, Certificates, Transcripts)
- Professional Credentials (licenses, certifications)
- Experience and/or reference letters
- Resume, C.V. or letter detailing last five years of work experience
- Copy of menu (if restaurant)
- Copy of brochure or promotional literature (pertaining to Sponsor)
- Copy of recent W-2 or 1099 of Employee

MARRIAGE/FAMILY-BASED CASES

- Personal Documents of Sponsor: Birth Certificate, Marriage Certificate, Divorce Judgment(s)
- Proof of U.S. Citizenship: (Naturalization Certificate, Birth Certificate) or Proof of Lawful Permanent Residency (Greencard)
- List of residences (last 5 years)
- List of employment (last 5 years)

Please call the office 24 hours before scheduled appointment to confirm.
We look forward to meeting you.